



MINUTES

Meeting:	National Park Authority
Date:	Friday 4 September 2020 at 10.00 am
Venue:	Webex - Virtual Meeting
Chair:	Cllr A McCloy
Present:	Mr J W Berresford, Cllr W Armitage, Cllr P Brady, Cllr M Chaplin, Cllr D Chapman, Cllr C Farrell, Prof J Haddock-Fraser, Mr Z Hamid, Ms A Harling, Cllr A Hart, Mr R Helliwell, Cllr C McLaren, Cllr Mrs K Potter, Cllr V Priestley, Cllr K Richardson, Miss L Slack, Mr K Smith, Cllr P Tapping, Cllr R Walker, Mrs C Waller, Cllr G D Wharmby and Cllr B Woods
Apologies for absence:	Cllr J Atkin, Cllr C Furness, Cllr A Gregory, Cllr Mrs G Heath, Cllr I Huddleston, Cllr B Lewis and Ms Y Witter.

55/20 ROLL CALL OF MEMBERS PRESENT, APOLOGIES FOR ABSENCE AND MEMBERS DECLARATIONS OF INTEREST

Item 11

Cllr Chapman declared a personal interest as Chair of Moors for the Future Project.

Ms Slack declared a personal interest as Deputy Chair of Moors for the Future Project.

Item 14

Mr Hamid, Cllr McCloy, Cllr McLaren and Ms Slack (Reserve Trustee) all declared a personal interest as Trustees of the Peak District National Park Foundation.

56/20 MINUTES OF PREVIOUS MEETINGS OF 3RD JULY AND 24TH JULY 2020

The minutes of the last meetings of the National Park Authority held on the 3rd July and the 24th July 2020 were approved as a correct record.

57/20 URGENT BUSINESS

There were no items of urgent business.

58/20 PUBLIC PARTICIPATION

There was no public participation.

59/20 AUTHORITY CHAIR'S UPDATE

The Chair, on behalf of all Members thanked Philip Naylor, Head of Finance and Chief Financial Officer for his expert guidance over the years, and wished him well on his retirement.

The Chair recently took part in a litter pick in the Mam Tor area with Mr Robert Lorgan, MP for High Peak, and the Director of Commercial Development & Engagement who were taken aback by the dedication of the rangers and partners in this tireless work to address this significant issue not just in the Peak District but in other National Parks.

The Chair urged all Members to attend the Member Workshop on the 18th September as there were important items on the agenda to discuss, and it would be a good opportunity to join the Strategic Leadership Team in the decisions to be made.

60/20 CHIEF EXECUTIVE'S REPORT (SLF)

Members noted the Chief Executive's report which gave updates on the Investors in People progress and future finance of the Authority for 2021/24

RESOLVED:

To note the report.

61/20 EXTERNAL AUDIT 2019/20 ANNUAL REPORT (A137/21/DH)

Members considered the Annual Report of the External Auditors' (Mazars) for 2019/20. John Pressley and Mark Surrige, of Mazars were present to introduce the report and answer any questions from Members.

The recommendations as set out in the report were moved, seconded, voted on and carried.

RESOLVED:

- 1) Members considered and noted the External Auditor's report as set out in Appendix 1 of the report.**
- 2) Members agreed that the letter of management representation at Appendix A within Appendix 1 of the report to be signed by the Chief Finance Officer.**

62/20 STATEMENT OF ACCOUNTS 2019-20 (A.137/21/PN)

The Chief Finance Officer thanked Members and the Auditors for their support over the years then went on to introduce the report which requested approval for the audited Statement of Accounts for 2019-20.

Members thanked the Chief Finance Officer for his comprehensive report

The recommendations as set out in the report were moved, seconded, voted on and carried.

RESOLVED:

1. **To approve the audited Statement of Accounts for 2019-20 as set out in Appendix 1 of the report and note the amendments made to the draft accounts itemised in Appendix 2 of the report.**
2. **That the Chief Finance Officer agrees, to the External Auditors' satisfaction any further amendments arising from revised actuarial figures which may be received.**

63/20 2019/20 ANNUAL GOVERNANCE STATEMENT (AMC)

The Head of Law presented the report to Members which was to review and approve the audited Annual Governance Statement for 2019/20.

The External Auditors had confirmed that they were happy that the Annual Governance Statement met the requirements and found no issues on the general control regime.

The recommendation as set out in the report was moved, seconded, voted on and carried.

RESOLVED:

- 1) **To approve the audited Annual Governance Statement for 2019/20 for sign off by the Chief Executive Officer and the Chair of the Authority.**

64/20 2020-2021 RESERVE ALLOCATIONS (A.137/22/PN)

The Chief Finance Officer introduced the report, which proposed further allocations to be set aside from current cash reserves to finance the impact of the Covid emergency and possible restructuring costs.

Members thanked the Chief Finance Officer for the quality of his report. The Chair encouraged Members to attend the workshop on the 18th September where the budget issues would be looked at in more detail.

The recommendations as set out in the report were moved, seconded, voted on and carried.

RESOLVED:

- 1) **To approve the further allocations from the Authority's reserves as outlined in Appendix 1 be approved for appropriation to the Covid Reserve in order to finance the impact of the Covid emergency 2020-21, to be allocated at the end of the year.**
- 2) **That any funds in the Covid reserve not required, be appropriated to the restructuring reserve at the end of the year, for the reasons set out paragraph 11 of the report.**

The meeting adjourned for a short break at 11:21 and reconvened at 11:30

65/20 GREAT NORTH BOG SUPPORT PROJECT 2020 - 2025 (CD)

The Head of Programme Delivery for the Moors for the Future Partnership introduced the report which was to enter into an agreement with Yorkshire Wildlife Trust and the

North Pennines AONB to deliver the first phase of activities in the setting up and supporting the Great North Bog (GNB) initiative.

The initial idea was developed by the three senior officers of the Moors for the Future Partnership, Yorkshire Peat Partnership and the North Pennines AONB Partnership, which has now been taken forward by the CEO's of the parent organisations of these partnerships. DEFRA have agreed to funding and some support costs, and the Environment Agency have also made funding available.

Members asked how it was decided on where the funding would go and how it would be managed across the group. The Head of Programme Delivery informed Members that Terms of Reference were being put together with the relevant partners to make the GNB run efficiently.

The Chair thanked the Head of Programme Delivery for his report and what could turn out to be an exciting partnership.

The recommendation as set out in the report was moved, seconded, voted on and carried.

RESOLVED:

That the Authority supports the proposed delegated function for fundraising and spending to support the setting up of the Great North Bog Initiative.

Specifically:

- 1. That the Authority supports the delegated function for the Head of Programme Delivery to accept funds from the Environment Agency and Defra to a maximum of £400,000 in FY 2020/21 in consultation with Director of Conservation and Planning, Head of Finance and Head of Legal services for the support costs of the Great North Bog Initiative.**
- 2. That the Authority supports the delegated function for the Head of Programme delivery to fundraise and accept funds to a maximum of £1.2M in FY 2021/22 to 2025 in consultation with Director of Conservation and Planning, Head of Finance and Head of Legal services for the support costs of the Great North Bog Initiative.**
- 3. That the Authority supports delegated function for the Head of Programme Delivery in consultation with Director of Conservation and Planning, Head of Finance and Head of Legal services to enter into arrangements with the other two Partnership leads, Yorkshire Wildlife Trust and North Pennines AONB (Durham County Council).**
- 4. That the Authority may, subject to compliance with its procurement standing orders, enter into contracts for the delivery of the project.**

66/20

AMENDMENT TO STANDING ORDERS - PART 7 DELEGATION TO THE CHIEF EXECUTIVE (BUSINESS AND PLANNING ACT 2020) JRS

The Director of Conservation & Planning informed Members of an amendment to the report at paragraph 15 which should read "where the time limit for commencement of development is due to expire between the 23rd March 2020 and the 31st December 2020". He then went onto introduce the report which proposed changes to the

Delegation to the Chief Executive in part 7 of Standing Orders relating to planning permissions, and in particular the process for obtaining extensions of time under existing permissions, this item will be discussed in more detail at the Annual Planning Training Events which is for all Members to attend in September and repeated in October..

The recommendation as set out in the report was moved, seconded, voted on and carried.

RESOLVED:

To amend the Scheme of Delegation to the Chief Executive set out in part 7 of Standing Orders to authorise the Chief Executive:

A Modification of conditions relating to construction working hours

(1) To give written notice under s 74C TCPA 1990 upon an application under 74B (Modification of conditions relating to construction working hours) either to

(a) Modify conditions or the approved document in accordance with the application as applied for,

(b) Refuse to modify the conditions as applied for, or

(c) Make a determination under s74C (2) as to

- The times that construction activities may be carried out

- The dates from which modifications are to take place

- The date at the end of which the modifications are to cease to have effect

And for the purposes of (c) to seek the agreement of the applicant to the terms of the determination.

B Matters relating to automatic extension of certain planning permissions: additional environmental approval applications under s93B(3) TCPA 1990

1 To grant, or refuse to grant the additional environmental approval in relation to the relevant planning permission

2 To agree in writing extensions of time for determining the application (not exceeding 21 days)

3 Where the development to which the relevant planning permission relates is EIA development, to determine whether a reasoned conclusion on the significant effects of the proposed development on the environment was reached and integrated into the decision and is up to date.

4 To determine whether the Authority is satisfied that a previous assessment under regulation 63(1) of the Conservation of Habitats and Species Regulations 2017, of the implications of the development to which the permission relates for a European site, was carried out; that, in light of the assessment, the development to which the permission relates would not adversely affect the integrity of the European site and that the assessment remains up to date.

C Outline planning permission: extension of limits for beginning development with additional environmental approval: applications for additional environmental approval under s 93F(3) TCPA 1990

1 To grant, or refuse to grant the additional environmental approval in relation to the relevant planning permission

2 To agree in writing extensions of time for determining the application (not exceeding 21 days)

3 Where the development to which the relevant planning permission relates is EIA development, to determine whether a reasoned conclusion on the significant effects of the proposed development on the environment was reached and integrated into the decision and is up to date

4 To determine whether the Authority is satisfied that a previous assessment under regulation 63(1) of the Conservation of Habitats and Species Regulations 2017, of the implications of the development to which the permission relates for a

European site, was carried out; that, in light of the assessment, the development to which the permission relates would not adversely affect the integrity of the European site and that the assessment remains up to date

Cllr McCloy left the meeting at 12:30 due to connectivity issues and rejoined at 12:35. Mr J Berresford took the Chair during this time.

67/20 2020/21 QUARTER 1 CORPORATE PERFORMANCE AND RISK MANAGEMENT REPORT (A91941/HW)

Members discussed the Corporate Performance Report which provided monitoring information for the end of Quarter 1 2020/21 against the second year of the 2019/24 Corporate Strategy.

The recommendations as set out in the report were moved, seconded, voted on and carried.

RESOLVED:

- 1. That the Q1 performance report, given in Appendix 1 of the report, is reviewed and any actions to address issues agreed.**
- 2. That the Q1 corporate risk register given in Appendix 2 of the report is reviewed and status of risks accepted.**
- 3. That the status of complaints, Freedom of Information and Environmental Information Regulations request, given in Appendix 3 of the report is noted.**

A motion to continue the meeting beyond three hours was put to the vote and carried.

68/20 PEAK DISTRICT NATIONAL PARK FOUNDATION UPDATE (SS)

The Chair welcomed Jen Lowthrop, Chair of the Foundation to the meeting who introduced the presentation and highlighted the Foundation's first year progress.

Sarah Slowther, Fundraising Manager gave an update on progress to date in developing shared fundraising ambitions to support the National Park Management Plan, and to look at future plans going forward. Members had been sent copies of the Annual Report, but more copies were available if needed.

A Trustee Workshop, together with the Strategic Leadership Team is to take place on the 23rd September 2020 and a celebration event is planned for 22 April 2021 at Thornbridge Hall to celebrate the 70th Anniversary of the Authority

The Chair on behalf of Members thanked Jen and Sarah for their report and presentation.

RESOLVED:

- 1) To note the contents of the report and progress in developing the shared fundraising ambitions to support the National Park Management Plan.**

69/20 LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN ANNUAL REVIEW LETTER 2019/2020

The report was introduced by the Head of Law who confirmed that quarterly reports on complaints during 2019/20 were considered by Audit, Resources and Performance Committee up to May 2019 and since then, following the changes to the Committee structure, at the Authority meetings. Lessons learnt from upheld complaints had led to process changes to ensure similar issues were not repeated in future.

RESOLVED:

- 1. To note the Local Government and Social Care Ombudsman annual review letter 2019/20 at Appendix 1 of the report.**

70/20 OUTSIDE BODY FEEDBACK REPORT

Mr Ken Smith had submitted a feedback report on a meeting held on 5 August between the Member Champion for Cultural Heritage and Landscapes with Authority Officers.

RESOLVED:-

To note the report.

The meeting ended at Time Not Specified